February 15, 2019

To All RPS Parents and Guardians:

Welcome to the second half of the 2018/2019 school year! Since last July, the Roselle Board of Education, Administration and I have been diligently working to enhance curricula throughout all of our schools, build a comprehensive team of professional educators, and establish viable educational systems within every area of district operations, to ensure your child’s success. In concert with our efforts, we have found that we must address the concerns that have evolved as a result of our breakfast and lunch programs. This letter will provide you with information regarding meal charges and district policy and expectations for payment.

First of all, thank you to all those parents and guardians who faithfully provide payment for their child’s breakfast and lunch. If you find meeting this obligation problematic, I encourage you to contact our Business Office and apply for free or reduced-priced meals. Through the federal government’s breakfast and lunch program, the district is reimbursed the funds to cover the balances incurred for breakfast and lunch, by children who qualify for free or reduced-priced meals. Please note all monies paid towards the breakfast and lunch program stay in district to benefit the education of our students. Failure to pay breakfast and lunch balances directly impacts our district’s ability to provide all necessary resources for our students. The remainder of this letter will reference Board Policy 8550 and addresses those parents/guardians who have an outstanding balance for their child’s meals.

Families that have an outstanding balance for meals will be notified by the principal and given ten school days to pay the full amount. If payment has not been made after ten days, a second notice will be issued from the school principal. Following the second notice, parents will be required to make full payment within one week or the student will be provided with an alternate meal. Also, please note that your child may not be allowed to participate in moving on ceremonies and other school activities; and as always, when neglect is suspected the Division of Child Protection and Permanency (DYFS) must be notified.

You may refer any questions to your child’s principal. It is imperative that you work with us to resolve any unpaid meal charges, as we all work together towards a successful school year with the ability to fund vital educational resources for our children of Roselle.

Sincerely,

[Signature]

James C. Baker, Ed.D.
Interim Superintendent of Schools

JCB:rmg